



Placement for Student in Business, Economy, Accounting, Mathematics, Languages.

I am looking to hire one **trainee for 2 to 3 months beginning January 2025**. I am quite flexible about the duration of the internship but it could not last longer than 4 months.

I am a chartered accountant, with my own small office in the south of France, and work alone or with one assistant; my office works with clients from many different business areas, such as restaurant-owners, shop-owners and craftsmen.

I have already worked with many German and English-speaking students over the last ten years; the trainee will be accompanied and instructed throughout the period, but will also be given a level of responsibility and independence, and will not be restricted to low-level tasks.

The office is located in Sanary-sur-mer, a town on the Mediterranean coast, about 50 km east from Marseilles and 150 km west from Nice on the French Riviera.

The main tasks will be:

- Accounting (electronic booking of client and supplier invoices, the bank statements and the cash in hand account, controlling of the accounts and the documents)
- Checking of Accountancy
- Balance sheets (preparation of annual accounts, development and control of the balance sheet)
- Developing and updating a website, if students have some knowledge, but not obligatory

The internship can be held in English. ***French Knowledge is not required.*** Knowledge in accounting is an advantage, but is not mandatory, and reasonable knowledge of Mathematics and Economics is sufficient. Some basic abilities in coding would be helpful as well. Working time will be 35 hours per week, from Monday to Friday.

The company believes in strong communication, and as such the trainee is encouraged to ask questions or give suggestions. The intern will be given a lot of trust, which allows them to implement their own ideas or to further optimize the company's methods.

Accommodation will be provided in a residence beside the office, equipped with high-speed internet, English satellite-TV, and a desk to attend online courses if needed. It is free of charge except electricity and water. The payment will be € 590 net per month.

Please send your CV/Resume by email. I look forward to hearing from you soon.

Kind regards

Lionel de Moncuit